

# Homestake DUSEL

## Integrated Suite of Experiments (ISE)

### Document Management Overview

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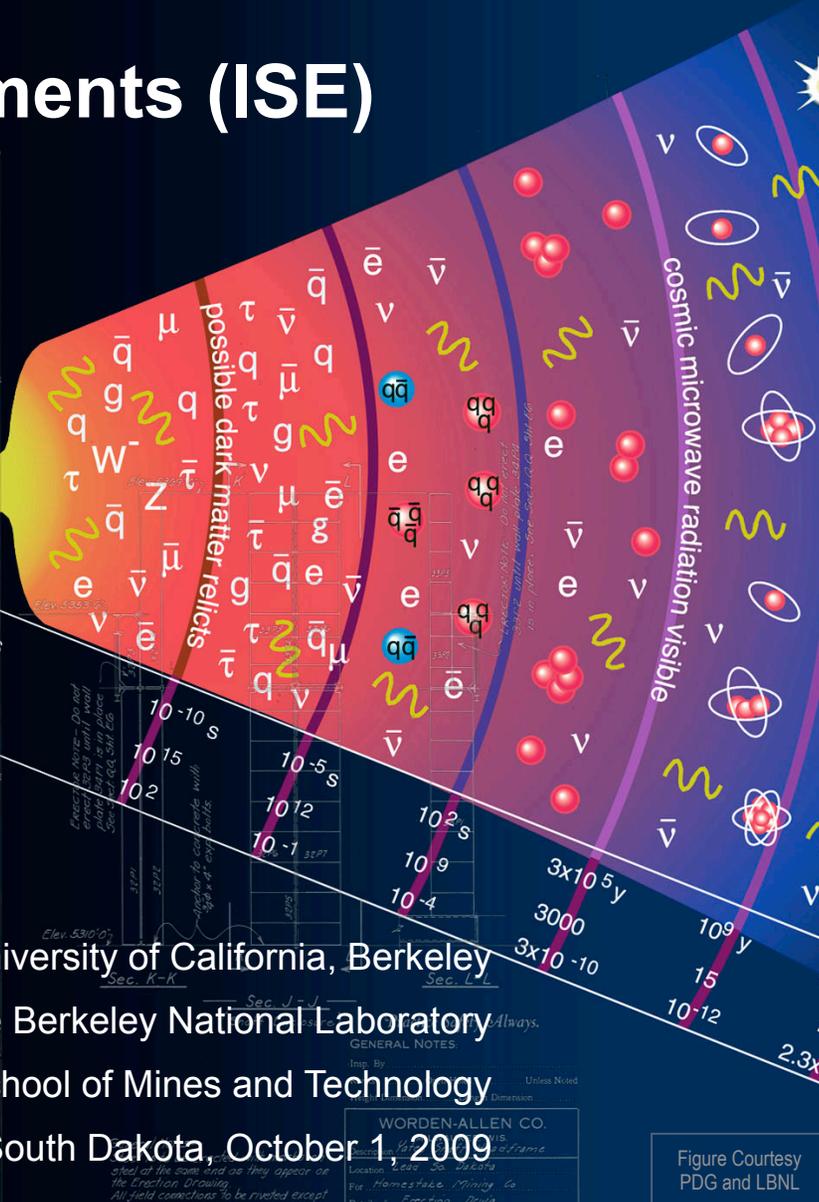
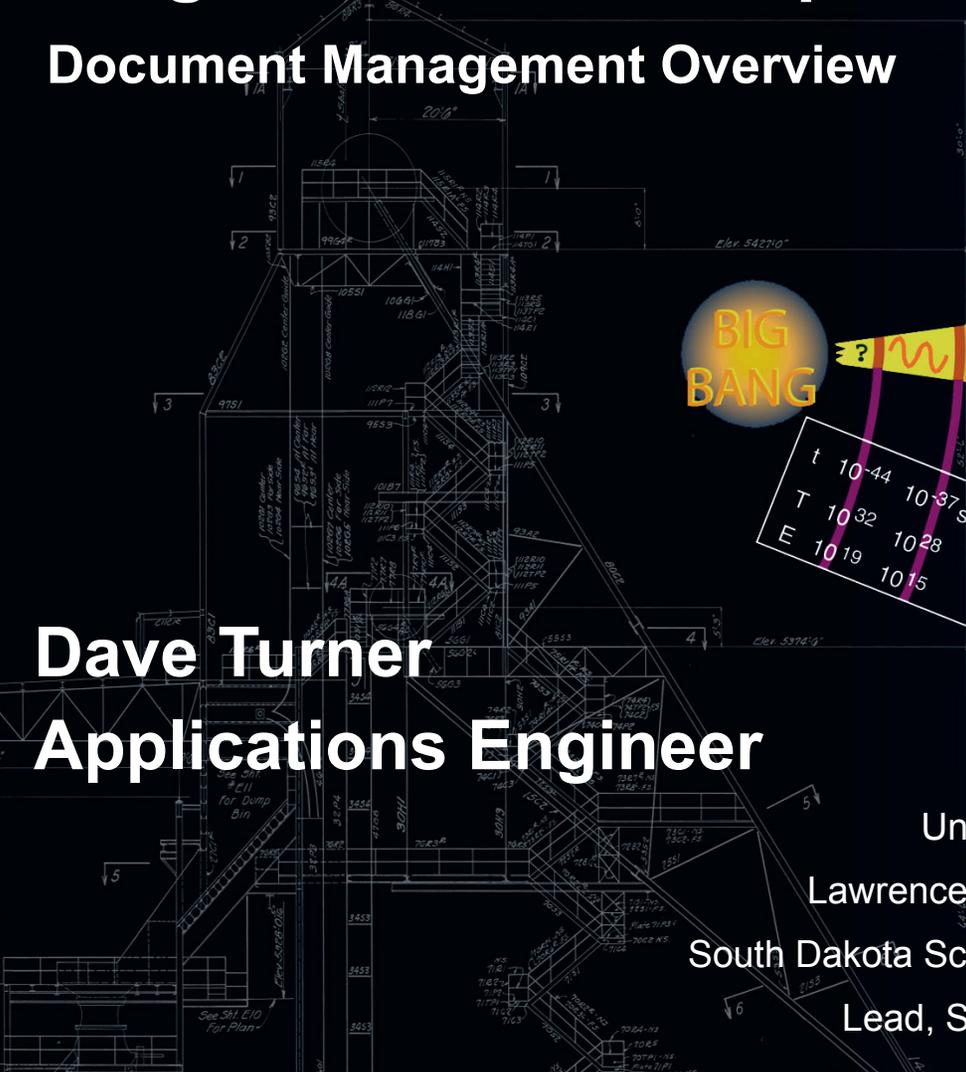
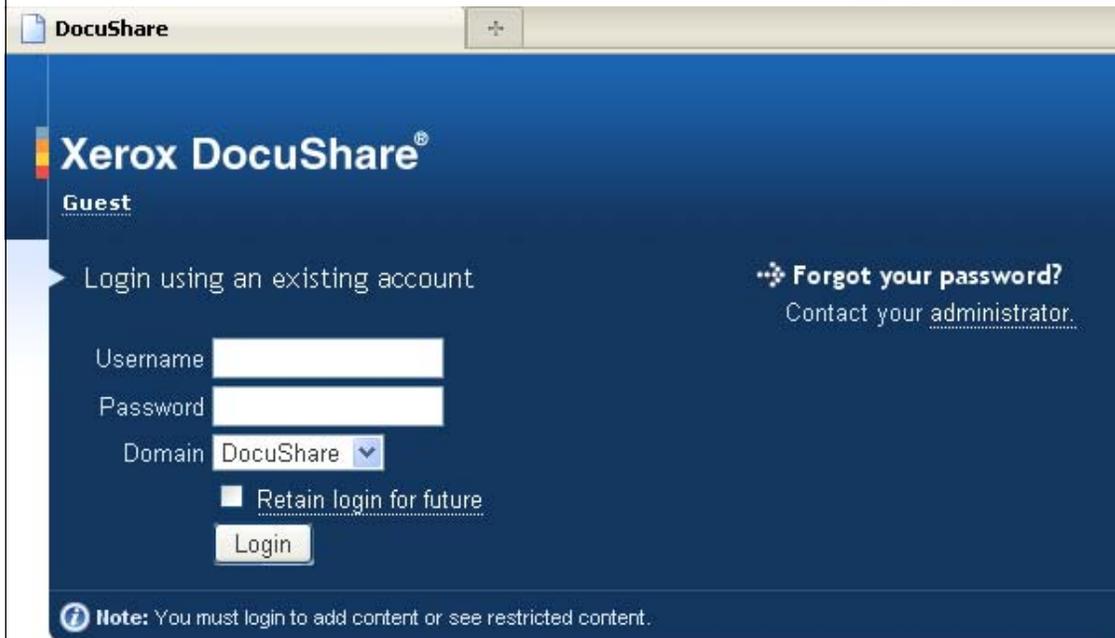


Figure Courtesy  
PDG and LBNL

# DocuShare CPX Overview: Accounts and Collections



DocuShare

Xerox DocuShare®  
Guest

Login using an existing account

[Forgot your password?](#)  
Contact your administrator.

Username

Password

Domain DocuShare

Retain login for future

Login

**Note:** You must login to add content or see restricted content.

<https://docs.sanfordlab.org>

Each PI will be given a DocuShare account with Read/Write privileges for collaboration.

**DocuShare instructions and account information can be found in each PI's Packet.**

## Collections

Top level collections

-  [Integrated Suite of Experiments](#)
-  [Sanford Lab at Homestake](#)

## Other Links

Links to other content

-  [WorkCentre Scan Repository](#)  
Temporary storage for scanned documents

# DocuShare CPX Overview: Accounts and Collections

LONGSECTION OF THE HOMESTAKE MINE



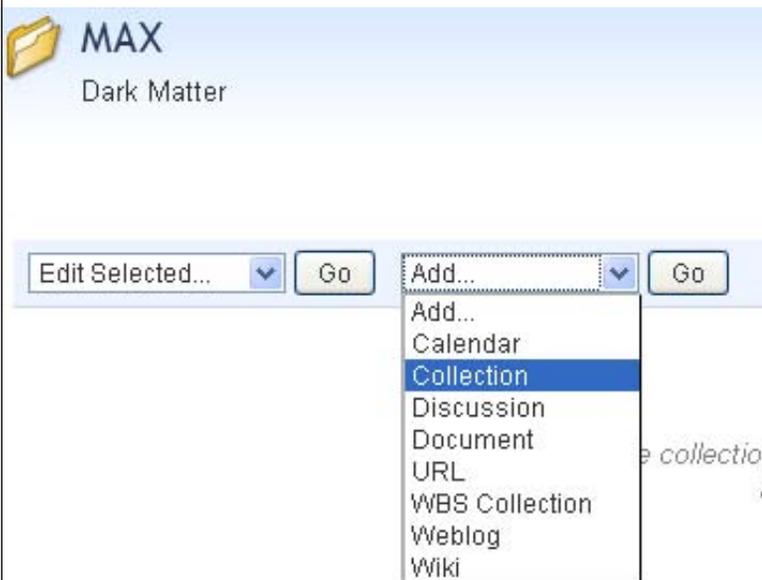
- Integrated Suite of Experiments
  - Experiment Folders
    - Public Folders (Anonymous)
    - Secure Folders (DUSEL/Collaboration)
- Add your collections, documents, etc to your public and secure folders for collaboration.

## DocuShare Overview: Collections and Features

Navigate to your folder and add new collections, documents, discussions, etc

DocuShare Collections = Folders

Add menu items:



FEATURES AVAILABLE:

- Version Control
- Change Notifications
- Workflows
- blogs
- Wiki
- Email intake
- Calendars

Please contact me if you have any questions:



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